

**BOARD OF SUPERVISORS MEETING
MONDAY, AUGUST 17, 2020
6:30 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, August 17, 2020 at 6:30 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors
Present:**

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District
Watkins M. Abbitt	Piney Mountain District

Also, Present:

Susan M. Adams, County Administrator
Tom Lacheney, County Attorney
John Spencer, Information Systems Manager/Purchasing Agent
Johnnie Roark, Community Development Director
Wanda McCormick, Administrative Assistant

CALL TO ORDER: Chairman Carter called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Invocation – Mr. Hinkle

SETTING OF AGENDA

Susan Adams, County Administrator requested to amend the Agenda to delete Item #8, ACPS CARES Act Funds, as funds have not been received by the School; Add Mr. Hogan to the Agenda, he will present a report from the CARES Committee, Chairman Carter added this as Item #8. Also, amend Item #7 CARES Act Funding Reimbursements to include three motions: (1) Approve and appropriate \$20,778.46 CARES funds to FY 2020 Budget; (2) Approve and appropriate \$8,999.80 CARES funds to FY 2021 Budget; (3) Approve requests for CARES funds in the amount of \$388,634.56. Motion made by Mr. Hinkle, seconded by Mr. Hogan and carried with all members present, voting yes to approve the Setting of Agenda, as amended.

APPEARANCES

Mr. Michael Womack, Forest Manager for the Virginia Department of Forestry presented an update to the Board on forestry in the County and presented the County with a check for \$33,760.87 for the annual payment.

Resolution Recognizing Ms. Mary Turner – Ms. Turner was not present to accept the Resolution. Mr. Hinkle read the Resolution honoring Ms. Turner for her nine years of

service on the Electoral Board. Motion made by Mr. Hinkle, seconded by Mr. Hipps to adopt the Resolution honoring Ms. Turner. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

ACTION ITEMS

Mr. Hogan reported to the Board on the CARES Committee anticipated Phase I and Phase II CARES funding expense categories and future requests received for \$388,634.56 by the CARES Committee.

Anticipated CARES Funding Expenses				
Category	Total Budget	Prior to July 1st	July 1 - Sep 30	Oct 1- Dec 31
ACPS (K-12)	\$ 100,000	\$ -	\$ 75,000	\$ 25,000
Food Insecurity	\$ -			
Mortgage & Rental Asst.	\$ -			
Housing/Temp Housing/Emerg	\$ -			
Small Business/Non Profit Assistance	\$ 200,000	\$ -	\$ 100,000	\$ 100,000
COVID Testing	\$ 5,000		\$ 3,500	\$ 1,500
Contact Tracing	\$ -			
Telework (Govt. Operations)	\$ 150,000	\$ -	\$ 140,000	\$ 10,000
Rural Broadband	\$ 800,000	\$ -	\$ 415,000	\$ 415,000
Internet Access (Non-Govt)	\$ 250,000	\$ 1,000	\$ 174,500	\$ 74,000
Disinfectant/Sanitation	\$ 50,000	\$ 15,000	\$ 25,000	\$ 10,000
PPE (Personal Protective Equip)	\$ 75,000	\$ 16,500	\$ 33,500	\$ 25,000
Safe Access to Government	\$ 73,500	\$ 16,500	\$ 57,000	\$ 500
Bldg Modifications/DOLI Compl.	\$ 115,000	\$ 12,000	\$ 80,000	\$ 23,000
Employee Safety/Public Health (Business)	\$ 20,000	\$ -	\$ 10,000	\$ 10,000
Local/Regional Jail	\$ -	\$ -	\$ -	\$ -
Operations of Govt Services	\$ 45,000	\$ 4,500	\$ 35,500	\$ 5,000
<i>SubTotal</i>	<i>\$ 1,883,500</i>	<i>\$ 65,500</i>	<i>\$1,149,000</i>	<i>\$ 699,000</i>
Other Categories		\$ -		
Solid Waste Expenses	\$ 35,000	\$ 8,500	\$ 14,000	\$ 13,000
Payroll Expenses (Perform CourtHouse Addt'l Sanitation Services)	\$ 27,000	\$ -	\$ 13,500	\$ 13,500
Payroll Support Program	\$ 15,846	\$ 3,846	\$ 5,750	\$ 5,750
Tourism/Marketing	\$ 40,000	\$ 4,800	\$ 2,600	\$ 2,600
Reserve for Unanticipated Costs	\$ 500,000	\$ -	\$ -	\$ 500,000
Town Allotments (Appomattox, Pamplin)	\$ 125,000	\$ 5,000	\$ 100,000	\$ 20,000
Tax Anticipation Notes	\$ 150,000	\$ -	\$ 75,000	\$ 75,000
<i>SubTotal</i>	<i>\$ 892,846</i>	<i>\$ 22,146</i>	<i>\$ 210,850</i>	<i>\$ 629,850</i>
TOTAL ALLOTTMENT	\$ 2,776,346			

<i>Phase I Allotment</i>	\$1,388,173			
<i>Phase II Allotment</i>	\$1,388,173			

Motion made by Mr. Hogan, seconded by Mr. Hinkle to adopt the anticipated CARES funding request as categorical aid with the understanding that the dollar amount may need to be adjusted later. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

School Construction Proposal Presentation

Chairman Carter referred this back to the School Construction Committee to discuss the “unsolicited” school construction proposal from Jamerson-Lewis Construction Company.

PUBLIC HEARINGS (7:00 P.M.)

At 7:00 p.m. after due notice was given, Chairman Carter called the Public Hearing to order to amend the FY 2021 Budget, to appropriate \$1,388,173.00 in order to incorporate monies received from the federal CARES Act. There being no comments, the Public Hearing was adjourned at 7:03 p.m.

At 7:03 p.m. after due notice was given, Chairman Carter called the Public Hearing RZ200375, Clayton C. Bryant, Jr. to order. Mr. Phillip Verdau addressed the Board in support of rezoning the property from M-1 to B-1. There being no further comments, the Public Hearing was adjourned at 7:05 p.m.

ACTION ITEMS

Consideration of RZ200375-Clayton C. Bryant, Jr.

Motion made by Mr. Abbitt, seconded by Mr. Hipps to rezone tax map #60(8)7 from M-1 to B-1. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Schedule Public Hearing for CARES Funding – Final Payment

Motion made by Mr. Hogan, seconded by Mr. Abbitt to schedule a public hearing on Monday, September 21, 2020 at 7:00 p.m. for the second half of the CARES Act funding in the amount of \$1,388,173.00. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

CARES Act Funding Reimbursements

Motion made by Mr. Hogan, seconded by Mr. Abbitt to approve \$388,634.56 in CARES Act funds project requests. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Motion made by Mr. Hinkle, seconded by Mr. Hogan to approve and appropriate \$20,778.46 of the CARES Act funds back into the FY 2020 Budget. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve and appropriate \$8,999.80 of the CARES Act funds into the FY 2021 Budget. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

J. Robert Jamerson Memorial Library FY 2021 Budget Request

Motion made by Mr. Hinkle, seconded by Mr. Hogan to carry forward FY 2020 budget funds in the amount of \$5,172.00 and re-appropriate to FY 2021. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Commissioner of the Revenue Refund Requests

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve refunds to: Edward Burnett \$429.63 for 2020 personal property taxes; Jessica Williamson \$155.98 for 2020 personal property taxes and Toyota Motor Credit Corp. \$470.92 for 2020 personal property taxes. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes.

Community Development Zoning Fee Refund Request

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all members present, voting yes to approve the zoning fee refund to Ms. Sarah Blackwell for \$25.00.

COMMITTEE APPOINTMENTS

EDA Board of Directors Appointment

Motion made by Mr. Hogan, seconded by Mr. Abbitt and carried with all members present, voting yes to appoint Mr. J. Patrick Richardson to the EDA Board of Directors, replacing the unexpired term of Mr. Nathan Simpson, whose term ends December 31, 2022.

CONSENT AGENDA

Invoices Submitted For Payment

Please review the attached invoices and approve for payment:

August 5, 2020 - FY 2020	\$5,367.39
August 12, 2020 - CSA FY 2020	\$33,011.21
August 14, 2020 - FY 2020	\$24,027.94
TOTAL:	\$62,406.45
August 6, 2020 - FY 2021	\$23,349.23
August 13, 2020 - CSA FY 2021	\$88,860.80
August 17, 2020 - FY 2021	\$125,428.07
TOTAL:	\$237,638.10

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

Minutes

Please review the following DRAFT minutes for approval:
July 20, 2020 Regular Board of Supervisors Meeting

Department of Social Services

Please supplement by consent and appropriate the following:
5301-2002 VRS \$12,380.04

5301-2006	Group Life	\$901.81
5301-2002	ICMA-RC	\$1,261.70
TOTAL:		\$14,543.55

RE: Reimbursement for July, 2020 payroll deductions.

Staff Recommendation: No new local funds are required.

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411	Books	\$72.04
7301-5401	Office Supplies	\$169.25
7301-5415	Summer Reading	\$3.00
TOTAL:		\$244.29

Staff Recommendation: No new local funds are required.

Public Utilities - Waterline FY 2020

Please supplement by consent and appropriate the following to the FY 2020 Budget:

082-1800-5898	Water (Wholesale)	\$13,983.00
082-1800-5203	Telecommunications	\$54.92
082-1800-5101	Electric	\$255.77
TOTAL:		\$14,293.69

RE: Reimbursement from the Town of Appomattox for June, 2020 FY2020 Campbell County Utilities & Service Authority water contract, electrical services and telecommunications.

D.A.R.E.

Please supplement by consent and appropriate the following:

3106-5401	Office Supplies	\$250.00
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RE: Donations received from The Farmers Bank (**\$150.00**) and Joanne O'Brien (**\$100.00**) for DARE program.

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002	Overtime	\$992.16
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RE: Reimbursement from Appomattox County High School for security performed by deputies.

Staff Recommendation: No new local funds are required.

General District Court - Courthouse Maintenance Fund

Please transfer by consent **\$161.00** from the Courthouse Maintenance Fund to the General Fund and supplement the following:

2102-5401	Office Supplies	\$161.00
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RE: Bookshelf for Judge Puckett's office.

Staff Recommendation: Transfer the requested funds from the Courthouse Maintenance Fund to the General Fund and supplement by consent to 2102-5401.

Motion made by Mr. Abbitt, seconded by Mr. Hogan to approve the Consent Agenda.
Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes;
Mr. Carter-yes; Mr. Abbitt-yes.

REPORTS AND INFORMATIONAL ITEMS

Virginia Association of Soil & Water Conservation District - Director Vacancy

Chairman Carter stated attached for your review is an email from Cindy Miller, Office Administrator for the Robert E. Lee Soil & Water Conservation District informing the Board of a Director's vacancy. The Appomattox Director Mary Lund died on June 10, 2020. The Robert E. Lee Soil & Water Conservation District Board will be nominating the following candidates:

Nancy Jo Billings - Director Appomattox County
Joetricia Humbles - Director at Large

Robert E. Lee Soil & Water Conservation District June 25, 2020 Board of Directors meeting minutes.

School - July 2020 Financial Report

SUPERVISOR CONCERNS

Mr. Hipps stated that he was concerned about the size of the signage for rezoning. The signs need to be larger and more visible to citizens.

Mr. Abbitt stated that he would probably not be back in person until December, as his wife is at high risk for COVID.

Mr. Carter stated that the community has been saddened by the passing of Dr. Larry Smith.

CLOSED SESSION

Mr. Lacheney, County Attorney read the following Resolution authorizing a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning administration and animal control.
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning Campbell County and Solar Farms.

WHEREAS, pursuant to: §2.2-3711(A)(1)(A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Motion made by Mr. Abbitt, seconded by Mr. Hinkle and carried with all other members present voting yes to enter into closed session at 7:25 p.m.

Mrs. Wanda McCormick read the following closed session certification at 8:08 p.m.: To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps, yes; Mr. Hogan, yes; Mr. Carter, yes; Mr. Hinkle, yes; Mr. Abbitt, yes.

UPCOMING MEETINGS

Monday, September 21, 2020 @6:30 p.m.

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT

Motion made by Mr. Abbitt to adjourn the meeting at 8:09 p.m.